

Scope

The Investment Committee is a Standing Committee of the Board of Directors. The Committee is responsible for effectively stewarding Alberta Ecotrust Foundation's (AEF) assets under management by overseeing all investment activities at AEF and adhering to the Investment Policy.

Accountability

Board of Directors

Responsibility

Members of the Alberta Ecotrust Investment Committee are responsible for:

- Reviewing the Investment Policy at least once per year for continued alignment with AEF's mandate
- Formulating, and recommending for approval by the Board, changes to the Investment Policy and ensuring those changes in the Investment Policy are communicated to the Investment Fund Manager(s) and any other relevant parties.
- Managing the investments in a way that meets the social and environmental standards for investment outlined by the Alberta Ecotrust Board of Directors
- Monitoring the progress and performance of the Investment Fund Manager(s) and other investments and providing quarterly reports to the Board on the performance of all funds and any other aspects of investment management that the Investment Committee deems appropriate or as requested by the Board
- Advising the Board on the selection of the Investment Fund Manager(s), the Custodian, and any other agents or advisors that may be necessary to prudently manage the AEF investments
- Recommending individual direct investments, including financial partners, legal agreements and any other terms
- Reviewing the portfolio quarterly, for compliance with the Investment Policy asset mix, and adjust accordingly when required
- At least annually, reviewing the performance of the investment advisor, and determine whether the contract with such investment advisor should be renewed, terminated, or allowed to expire without renewal

Collective skills/capacity of the committee members should include:

- Expertise in public securities and portfolio management
- Project/business development experience, including due diligence and structuring
- Endowment management, including impact investing
- Leadership in business and/or finance
- Solid understanding of good governance and compliance
- Expertise in accounting and or auditing

Term

Two years, renewable to a maximum of 6 years

Meetings

The committee shall meet at least four times per year and otherwise as often as deemed necessary or appropriate to discharge its duties and responsibilities.

Conflict of Interest, Code of Conduct, Confidentiality:

All members will act in accordance of the Alberta Ecotrust Conflict of Interest, Code of Conduct, and Confidentiality policies.

Firms and advisors providing services to AEF are expected to comply with the Code of Ethics and Standards of Professional Conduct adopted by the CFA Institute.

Interested Parties

Please send your resume and expression of interest to Rod Ruff, Vice President, at r.ruff@albertaecotrust.com.